

RETURNING A **CORE** OR **PART** Purchased through **SearchParts.com**

If you have a **CORE** to return or a **PART** to return, you must follow these procedures:

Call your SearchParts.com Associate at 1-866-258-0360 to:

1. Get your Return Merchandise Authorization. \_\_\_\_\_  
(Write RMA# Above)

**DO NOT RETURN PART OR CORE TO SearchParts.com**

2. Verify the address of the supplier where the PART or CORE is to be returned with your Parts Associate:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Fill out all of this form and place the top of this form **INSIDE** the box, ON TOP OF the PART or CORE you are returning. The bottom portion of this form **must be** emailed to [Cores@SearchParts.com](mailto:Cores@SearchParts.com)

4. Send the returned PART or CORE to the address given to you by your SearchParts.com Associate. UPS Groundtrack, in most cases, is the best method to use. Please **do not** return the part by any method that cannot be tracked (i.e. like the U.S. Mail) since this could delay your refund.

5. When possible, CORES or PARTS should be returned in the original box and packaged and wrapped to avoid damage. If returning a CORE, the CORE must be received back within 30 days of delivery of the part you purchased and the CORE must be in rebuildable condition, with all original parts attached, in order to qualify for a refund.

Customer Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Reason for Return:  Core Return  Wrong Part  Defective Part  Other

Explanation: \_\_\_\_\_

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**Email LOWER INFORMATION TO: [Cores@SearchParts.com](mailto:Cores@SearchParts.com)**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

RMA# \_\_\_\_\_

My PART or CORE was returned on: \_\_\_\_\_  Check Only if CORE